



The BCC Learning Center (BCCLC) was designed with the intention of partnering with parents to meet their child's educational needs. If you know of anyone who may be a great fit for tutoring the kids who attend BCCLC or if you are interested in volunteering as a tutor, please contact Tré Clark at Britton Christian Church.

BCCLC is a faith-based after school tutoring program for elementary (1st – 5th), middle (6th – 8th), and high school (9th – 12th) students. At BCCLC each child will be paired with a tutor, this helps to build relationships and trust between the tutor and child so as to enable tutors to better understand and meet the child's educational needs.

BCCLC meets every Tuesday and Thursday (see reverse for schedule). All tutoring sessions are held at Britton Christian Church, 922 NW 91st. Parents are responsible for all transportation needs. Unless your child has written permission to walk home, parents are responsible for picking their kids up at the end of their tutoring session. *Failure to pick your child(ren) up on time may result in them being suspended from the program.*

Study Buddy students will receive a snack during their tutoring session. Mid/High school students will receive a hot meal by Ms. Bettye, the church cook. After eating, tutors and students take part in a lesson on character development. These lessons are based on biblical truths which focus on loving God and loving others.

Tutors arrive a few minutes before start time. Once the tutors arrive kids begin their homework with their tutor, as well as reading, math, science, etc. This program is designed to help students excel in school. Any student who does not bring homework or study material for test taking will be asked to leave.

BCCLC follows the OKCPS school calendar, so when school is out, we will not meet. This includes snow or bad weather days. If uncertain, call the church at 848-2046 OR 848-2686.

In order for your child to be enrolled in BCCLC, you must have this form turned in to Britton Christian Church, 922 NW 91nd.

Thank you!

Tré Clark
Minister of Community & Education
tre@brittonchurch.com
(405)521-7814



Study Buddies

(1st grade – 5th grade)

Tuesday & Thursday

3pm-5pm

Mid/High School Learning Center

(6th grade – 12th grade)

Tuesday & Thursday

6:00pm - 8:00pm

IMPORTANT!

Parents are responsible for picking up their kids. If you are allowing your child to walk home, you will need to sign the attached permission slip.





Permission for Enrollment

I give permission for my child to participate BCC Learning Center tutoring program. I understand that if my child does not attend on a regular basis, his/her space may be given to a student on the wait list. I also understand that if he/she does not respect the program goals and rules of conduct, he/she may be asked to stop attending.

I also understand that I am expected to participate in monthly communication with the BCCLC minister regarding the progress of my child.

Parent Signature

Student Signature

Field Trip/Activity Release (CHECK one)

I DO give my consent

I DO NOT give my consent

I give permission for my child to participate in activities that have risk for physical injury. I understand that my child will have general supervision by adults during the various physical activities, but this does not guarantee my child from possible harm due to the nature of the activities. Some of the program activities may include but are not limited to the following: Volleyball, Hiking, Basketball, Softball/Baseball, Football, Skating and Swimming. I also understand that my child may be attending a field trip each semester and would require my permission to allow him/her to participate. Field trips are supervised and the church van is typically used as transportation. By signing below, I give permission for my child to attend field trips.

Parent Signature

Date



Photo/Video Release (CHECK one)

I DO give my consent

I DO NOT give my consent

For my child to be photographed or videotaped while participating in activities/services through the BCC Learning Center tutoring program. I understand the program may present the video and photographs to the public for the purpose of promoting the program.

Parent signature

Date

Transportation Release (CHECK one)

I DO give my consent

I DO NOT give my consent

For my child to walk home during/after the Middle School Learning Center Tutoring Program. I understand that my child will be walking home and give my consent to release him/her from the church grounds. I understand that if I do not provide consent, I am responsible for picking up my child promptly at the end of tutoring. Failure to do so will jeopardize your child's right to participate in the program.

Parent signature

Date

Student Information Form

Please Print Your Information

Child (1) Name _____ Grade _____
(Last) (First)

Birth day _____ / _____ / _____ Current Age: _____
Month Day Year

Allergies: _____

Please let us know if you have any **LIFE THREATENING** allergies like peanut butter or bee stings ..etc.

Child (2)

Name _____ Grade _____
(Last) (First)

Birth day _____ / _____ / _____ Current Age: _____
Month Day Year

Allergies: _____

Please let us know if you have any **LIFE THREATENING** allergies like peanut butter or bee stings ..etc.

Has your child been diagnosed with any behavioral issues? (CHECK ONE)

YES – (Please Explain) NO

Parents: Mother _____
Father _____
Guardian _____

Home (MAILING) Address _____

Phone: (cell) _____ (home) _____
(work) _____

Email _____

Name of School _____

Emergency Contact: Name _____

Relationship _____ Phone #: _____

Is there anything NOT mentioned concerning your child which would help the staff better serve your child? **CIRCLE ONE** YES (explain on separate page) NO

Code of Conduct

I, _____, agree to abide by the rules set forth in this contract for my conduct while attending tutoring at BCC.

1. I will be on time.
2. I will bring homework, special assignments or reading to work on to EVERY tutoring session or I will be asked to leave.
3. I will show respect for all adults by not speaking when they are speaking and by using courteous language.
4. I will engage in appropriate behavior, i.e. not running in the church, not fighting, not sagging, not using threatening or inappropriate gestures or anything similar to these.
5. I will not curse or use foul and inappropriate language.
6. I will treat others as I would like to be treated (no teasing, no horseplay, no name calling, no disrespecting).
7. I will be respectful to myself, my fellow students, the tutors and meal servers.
8. I will treat Britton Christian Church property respectfully.
9. I will clean up my area during and after dinner.
10. No cell phone usage during tutoring unless it is an emergency. (Tutors may request that students hand in their cell phones at the beginning of tutoring).
11. NO facebook, twitter, instagram, pinterest, stumbleup, or any social media sites during tutoring.
12. Computers and internet are off limits to attendees except during lab times unless accompanied by a tutor.

I understand that if I break any of these rules, of which I have full knowledge, I will face disciplinary actions to be decided at the time of the infraction and may include my termination in the program.

PENALTIES FOR NOT FOLLOWING RULES

White...verbal warning.

Red...a phone call to parents AND the student's choice of either writing a one page essay OR giving a 5 minute oral presentation to the tutoring group explaining why they come to tutoring and what positive behavioral changes they will make to avoid repeating the negative behaviors.

 **Fire**...a two week suspension from tutoring and all tutoring related events.



Dear Parent(s),

As a representative of Britton Christian Church I, the Minister of Community Education, respectfully request your permission to have access to your child's grades while he/she is enrolled in Study Buddies, Middle and High School Learning Centers (SB, MSLC, HSLC) at Britton Christian Church. By granting permission to allow our program lead and tutors to have access to your child's grades you will enable the tutors of the SB, MSLC and HSLC to better assist you and your child in reaching their educational goals. Any and all information will be handled with the greatest respect, care and confidentiality.

Respectfully,

Tré Clark

Minister of Community Education
Britton Christian Church

Printed Name of Student

Date

Printed Name of Parent/Legal Guardian

Signature of Parent/Legal Guardian

922 NW 91ST Street
Oklahoma City, OK 73114
Phone (405) 848-2046
Fax (405) 843-7160